

By Speed Post/ E-mail

No. CEA-12011/48/2024  
Government of India  
Ministry of Cooperation  
Office of Co-operative Election Authority  
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9th Floor, Tower-E, World Trade Centre,  
Nauroji Nagar, Delhi-110029

Dated: 22.05.2025  
Election No. 46/2025-26

**Order**

Subject: Appointment of "Returning Officer" and "Election Program" for Conduct of Elections of The Mehsana Urban Cooperative Bank Ltd., Corporate House, Highway, District Mehsana, Gujarat-384002- Reg.

In exercise of the powers conferred by Section 45 K (1) of the Multi-State Cooperative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rule in 2023, the Cooperative Election Authority hereby appoints District Magistrate/ Collector, Mehsana, Gujarat as Returning Officer for conducting Elections as under:

|                                                                                                                                                                    |                                     |                         |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------|------------|
| The Mehsana Urban Cooperative Bank Ltd., Corporate House, Highway, District Mehsana, Gujarat-384002 Email – <a href="mailto:info@mucbank.com">info@mucbank.com</a> |                                     |                         |            |
| Registration Number & date                                                                                                                                         | MSCS/CR/11246/2015 dated 29.07.2015 |                         |            |
| Name of Board of Directors (08)                                                                                                                                    | General – 06                        | SC/ST - 01              | Women – 01 |
| Office Bearer (2)                                                                                                                                                  | (i) Chairman - 01                   | (ii) Vice Chairman - 01 |            |

2. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 as amended by MSCS (Amendment) Act 2023 and Rules framed thereunder. In case any provision of Registered Bye-Laws of the Society is inconsistent with the provision of Act and Rules made thereunder, then provisions of the Act/Rules shall prevail over such in-consistent provision and decision taken by CEA in this regard shall be final.
3. RO may submit proposal for appointment of adequate number of ARO
4. The Constituency shall be as per registered and approved Bye-Laws of the Society. **Every voter member has a right to elect all the directors individually.**
5. Further, in view of Rule 19(H)(2) and Rule 19 (H)(4) and Rule 19 (I)(3) of the MSCS Rules 2002 as amended in 2023 with MSCS Rules as 2023, the Election Programme for conducting election of the afore-mentioned Society may publish the programme as issued by CEA indicating time, date and place for various activities of the election.
6. **Preparation of Member's List:** Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list should be drawn as on 31<sup>st</sup> March of the previous financial year which is immediately proceeding to the election year. The list of members should also be got posted on website of society.
7. **Disqualification for being a director:** While scrutinizing the nomination RO is requested to refer to Sec 29, 43 and 44 of MSCS Act and also Rules 19J, 19K and 19L of MSCS Rules (as amended time to time).
8. **Report to CEA on nomination:** RO to submit the list of final contesting candidate after withdrawal stage to CEA through e-mail.



9. **Prior approval of result of Board of Director:** After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M (for members of the Board of Directors) under rule 19 M for seeking **prior approval** of the Cooperative Election Authority.

10. **Prior approval of result of Office Bearers:** After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking **prior approval** of CEA before declaration of results.

11. **Display of Notification/orders on website of Society:** Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates, and other related important documents on the website of the Society prominently on the right-hand top corner of website in a box under the heading of "ELECTION OF BOARD OF DIRECTORS & OFFICE BEARERS"** for enabling free, fair and transparent elections.

12. **Submission of account of election expenses by the candidate:** The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination. The format or account of election expenses shall be kept as per particulars provided in Rule 19 (W). These accounts should be submitted to Returning Officer within 30 days of declaration of result by Returning Officer after approval of CEA.

13. Wide publicity to be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state in the area of operation. Election Programme shall also be displayed on the Notice Board of the Society. RO shall also issue a press release.

14. Instructions for filling-up of the Format- M and N have been appended below the Format M and N, the same should be scrupulously followed by the Returning Officer.

15. **Payment of remuneration:** It is also requested to provide the requisite details about basic pay of RO and ARO and other polling officer in the enclosed Performa along with a copy of cancelled cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc.

16. This issue with the approval of Co-operative Election Authority.

**Note: Role of Returning Officer in initiating Election Schedule:** Returning Officer may please refer to Rule 19(H)(4) and Rule 19(I)(3) and ensure that intimation is sent under his signature regarding date, time and place of General Meeting(Polling) to each members of the society and such information can also be sent electronically, if possible.

By Order



(Authorized Signatory)

For Cooperative Election Authority

To,

District Collector Mehsana & RO of  
The Mehsana Urban Cooperative Bank Ltd.  
Jilla Seva Sadan, First Floor, Block No.3,  
M.S. Building, Rajmahal Road, Mehsana, Gujarat.  
E-Mail ID – meh@gujarat.gov.in

