

CEA-12011/48/2024
Government of India
Ministry of Cooperation
Office of Co-operative Election Authority

09th Floor, Tower-E, World Trade Center,
Nauroji Nagar, Delhi-110029
Dated: 13th August, 2025
Election No.:- 96/2025-26

To

District Collector / Magistrate, Mehsana
and RO of The Mehsana Urban Cooperative Bank Limited
Jilla Seva Sadan, First Floor, Block No.3,
M.S Building, Rajmahal Road, Mehsana, Gujarat
Email- collector-meh@gujarat.gov.in

Sub: Election Program of Office Bearers of The Mehsana Urban Cooperative Bank Limited-reg

Sir,

I am directed to refer to your letter dated 11.08.2025 regarding the revised elections of Office Bearers of The Mehsana Urban Cooperative Bank Limited.

2. The Election Programme for the post of Office Bearers is enclosed. Returning Officer may ensure that election is conducted as per Act & Rules and Bye-Laws of Society. If there are inconsistency between Bye-Laws and Act/Rules then provisions as contained in Act/Rules will prevail over the Bye-Laws of the Society.

3. You are requested to submit to Cooperative Election Authority, the complete list of Board of Directors, who would be voting for the election of Chairman and Vice-Chairman.

4. Returning Officer shall preside over the meeting as per Rule 19N(2).

5. Returning Officer is requested to refer to Section 44 of the Multi State Cooperative Societies Act, 2002 to ensure that member of the Board of Director recommended for the position of Chairperson or President has not been in the Office of Chairperson or President during two consecutive terms, whether full or part. While filing nominations for Office Bearers, the following information may be obtained:

Term	Term of the Board	Period/Periods of the Chairman
Term 2	2019-2024	
Term 1	2014-2019	

This issues with the approval of Co-operative Election Authority.



Harinder

(Authorized Signatory)
For Cooperative Election Authority

Encl.: Revised Election Program of Office Bearers (Chairman & Vice-Chairman) and Format 19N

Copy to:

1. The Chief Executive Officer/Managing Director The Mehsana Urban Cooperative Bank Limited, Corporate House, Highway, District Mehsana, Gujarat-384002
Email: info@mucbank.com

2. NIC-For hosting on website

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Revised Election Program of Office Bearers (Chairman & Vice-Chairman)

Attachment of the letter no. CEA-12011/48/2024 dated 13th August, 2025 for conduct of election

(A) General Information		
Name of MSCS	The Mehsana Urban Cooperative Bank Limited, Corporate House, Highway, District Mehsana, Gujarat-384002 Email:info@mucbank.com	
Registration Number	MSCS/CR/11246/2015 dated 29.07.2015	
Returning Officer	District Magistrate / Collector, Mehsana	
Number of Directors	Board Member- 17 (General-14, SC/ST-1 & Women-2)	
Post for which election being held	Office Bearer-2 (Chairman-1 Vice-Chairman-1)	
Area of Operation	Gujarat and Maharashtra	
Polling Booth	One Polling booth to be setup	
(C) Election Program of Office Bearer		
Announcement of Election Schedule	21 st August, 2025 (Thursday)	After Declaration of Result of Board Members' Election 10:00 AM to 12:00 PM 02:00 PM to 03:00 PM 03:00 PM
I. Time window for filing nomination		
II. Scrutiny of nomination papers		
III. Time and date for withdrawal		
IV. Display of list of the contesting candidate and schedule of election		
Meeting of Newly Constituted Board & Publication of List for valid Nominations, Polling (if required)	22 nd August, 2025 (Friday)	11:00 AM Onwards
Declaration of Result of Election of Office Bearers	After approval of Cooperative Election Authority, New Delhi on Format 19N	

This issues with the approval of Cooperative Election Authority



Harinder
 (Authorized Signatory)
 For Cooperative Election Authority

Format 19 N for Seeking Approval for Declaration of Election Result of the Office Bearer
[Under Rule 19 N (4) & (6)]

Section A – Election Summary (To be filled by the Returning Officer (RO))

1. General information					
(i) Name and Registration no. of the MSCS			:		
(ii)			:		
(a) Whether polling held (Yes / No)			:		
If yes, provide date and time of polling					
(b) If no polling is held, then indicate scheduled date of polling					
(iii) Whether the election held peacefully (Yes / No)			:		
[In case No, please describe the instances of disruption, violence, etc. and their impact on RO's endeavour to conduct a free & fair election, in a separate sheet]					
(iv) Whether the meeting to conduct election of Office Bearers has been chaired by Returning Officer			Yes / No Name of Returning Officer:		
2. Information related to post of the Office Bearers (Pre-counting)					
(v) Name of post of Office Bearers as per Bye-Laws			:		
(vi) Name of post of Office Bearers notified to be filled up through election			:		
3. Information related to the contestants					
(vii) Number of valid contesting candidates			a. For President or Chairperson: b. For Vice President or Vice Chairperson:		
4. Information related to Board Meeting as per rule 19N (1)					
(viii) Date and Time of Board Meeting					
(ix) Venue of the meeting					
(x) Number of incumbent elected directors in the Board			:		
(xi) Number of incumbent elected directors who attended Board meeting convened by RO			:		
5. Information on un-opposed post and post for which polling was held					
(xii) Name of posts recommended to be filled up un-opposed,					
(xiii) Name of posts for which polling was held					
6. Candidate-wise voting details and recommendations of RO					
6 (a) For the post of President or Chairperson (in descending order of number of votes obtained)					
SN	Name of contestant, Father / Husband Name, Address & Mobile No	Membership No.	Elected unopposed under rule 19N (4)	If polling held, no. of votes obtained	Recommendation of the RO – proposed to be elected (Yes / No)

6 (b) For the post of Vice-President or Vice-Chairperson (in descending order of number of votes obtained)					
SN	Name of contestant, Father / Husband Name, Address & Mobile No	Membership No.	Elected unopposed under rule 19N(4)	If polling held, no. of votes obtained	Recommendation of the RO – proposed to be elected (Yes / No)



7. Detail of recommended vacant seats of Office Bearer after counting		
SN	Name of post recommended to be vacant	Reason for recommendation
1		
2		
3		

8. Any Court case arisen during election- YES / NO, if yes provide details in separate annexure

I, _____ (name of RO), declare that the above recommendations have been made after conducting the election as per the MSCS Act, 2002 and MSCS Rules, 2002 as amended from time to time.

Place:

(Signature of RO)

Date:

Name and seal of RO-

Mobile Number- _____

Land Line Number- _____

Section – B (for office of Cooperative Election Authority only)

Under Rule 19 N (4) and (6) of the MSCS Rules, 2023 as amended from time to time, it is conveyed that the Cooperative Election Authority, has approved / rejected the recommendation of the Returning Officer as given in Section A above. The reason(s) for approval / rejection of recommendations is/are _____.

After declaration of result by RO the details of Office Bearers as contained in Point 6(a) & 6(b) should be displayed in the website of the society. This may be ensured by Chief Executive Officer of the society.

(Authorized Signatory)

For Cooperative Election Authority



Instructions for filling up Format 19 N for the Returning Officer

1. The Form 19 N is to seek prior approval for declaration of election result of the Office Bearers (Section 49 (2) (a) (aa) of MSCS Act & Rules). There are only two office bearers – namely
 - (i) Chairperson and Vice-Chairperson or
 - (ii) President and Vice-President
2. Returning Officer shall cross check and verify to ensure that candidates indicated in the form 19 N are duly elected members of the Board and their names are available in Form 19 M also.
3. No Candidate who has been nominated in the Board or coopted in the board is eligible to contest as Office Bearers.
4. This form should be carefully filled by Returning Officer and ensure that each and every column is filled up and no column is left blank. In case information asked is not relevant, then write "Not applicable"
5. Date of poll is mandatorily to be written. In case no elections are held (due to lack of nomination), scheduled date of polling 2 in "Election Program" issued/ approved by the Cooperative Election Authority, the same date should be written as "date of poll"
6. Each page of the Format 19N should be signed by the Returning Officer along with his seal.
7. Over-writing should be strictly avoided.
8. The Returning Officer should indicate his mobile number to established direct communication in case of any clarification. It may be noted that time period between conduct of elections of Board of Directors and of Office Bearers of the society is limited.
9. The Returning Officer shall prepare proceedings of the elections of the Office Bearers and submit a copy of proceedings. A copy of such report together with a copy of the return of the polling, to the Authority (Rule 19 N (5) of MSCS Act and Rules.
9. This form should be submitted to office of the Cooperative Election Authority, 9th Floor, Tower-E, World Trade Center, Nauroji Nagar, Delhi-110029 through email (cea-2023@gov.in) and by speed post with a covering letter under signature & seal of Returning Officer.

Authorized Signatory

